



**Missouri Department of Conservation  
St. Louis Region Interpretive Sites  
2016–2017 School Program Request Form**

**Office Use Only**

Date Received:

Staff:

Confirmation Sent:

Please select the site for your field trip:

- ☐ August A. Busch Memorial Conservation Area  
☐ Columbia Bottom Conservation Area  
☐ St. Louis City Office (Forest Park)  
☐ Rockwoods Reservation

The deadline for fall applications is **August 19<sup>th</sup>**, and programs will be confirmed by August 26<sup>th</sup>.

The deadline for spring applications is **December 9<sup>th</sup>**, and programs will be confirmed by December 16<sup>th</sup>.

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***Group Contact Information:***

School/Group Name: \_\_\_\_\_

Teacher/Contact Name: \_\_\_\_\_

Phone: \_\_\_\_\_

Email: \_\_\_\_\_

Emails of other teachers attending: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

Are you a Discover Nature School? ☐ Yes ☐ No

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***Student Information:***

Student Age/Grade Level: \_\_\_\_\_

Total # of Students: \_\_\_\_\_

Total # of Classes: ☐ One ☐ Two ☐ Three ☐ Four

Estimated # of Parents/Adults Attending: \_\_\_\_\_

Normal Lunch Time for Students: \_\_\_\_\_

Please identify any disabilities that the Naturalist staff should be prepared for in planning access and activities (ex. physical or learning).

\_\_\_\_\_

\_\_\_\_\_

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***Any additional information:***

\_\_\_\_\_

**Program Information:**

**Program Requested** (see “Naturalist Guided Field Trip” program brochure for each site’s program offerings):

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Teacher-Led activity requested (if needed):

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**Will your students need time for lunch?**

- ☐ Yes- We will need to schedule an extra 20 - 30 minutes of program time.
- ☐ No- We will make plans for lunch after the program.

**Dates Requested** – You may request up to three dates for your field trip, but only one field trip will be selected per group of students. Programs are available Tuesdays through Fridays. Please see program brochure for all details of program offerings.

1<sup>st</sup> Choice: \_\_\_\_\_

2<sup>nd</sup> Choice: \_\_\_\_\_

3<sup>rd</sup> Choice: \_\_\_\_\_

*Please use mm/dd/yyyy format when requesting date choices. Start time for morning programs is 9:30 a.m. and scheduled thereafter on the half hour. (ex: 09/30/2015 10 a.m. – noon)*

**Program Time:** \_\_\_\_\_

**Please enter your information, save the document, and e-mail or fax completed application to the field trip site you wish to visit.**

**August A. Busch Conservation Area**

Alicia Lombardo, Naturalist  
[Alicia.Lombardo@mdc.mo.gov](mailto:Alicia.Lombardo@mdc.mo.gov)  
Phone: 636-441-4554 ext. 4135  
Fax: 636-926-9125

**Columbia Bottom Conservation Area**

Nichole Wheaton, Naturalist  
[Nichole.Wheaton@mdc.mo.gov](mailto:Nichole.Wheaton@mdc.mo.gov)  
Phone: 314-877-6014 ext. 4243  
Fax: 314-877-6021

**Rockwoods Reservation**

**or**

**St. Louis City Office (Forest Park)**

Amy Wilkinson,  
Interpretive Center Manager  
[Amy.Wilkinson@mdc.mo.gov](mailto:Amy.Wilkinson@mdc.mo.gov)  
Phone: 636-458-2236 ext.236  
Fax: 636-458-6726

